



Information Security Analyst

Coast Capital Savings; together we help empower you to achieve what's important in your life

What's the job?

At Coast Capital Savings we're on a mission to empower members to achieve what's important in their lives. We're looking for someone who's passionate about helping and making a meaningful impact. As the Information Security Analyst you will be responsible for supporting information security operations, risk management, training and awareness activities for Coast and its information systems and applications. In this role, you'll also be responsible for the oversight and review of key business application access and controls.

What you'll get to do:

- Follow up and review with project teams on the completion of previously identified security and control requirements.
- Governance Practices Assist in the development, implementation, maintenance, and awareness of security policies, procedures, technical standards, and guidelines.
- Operations Provide subject matter expertise, support and training to staff on security practices.
- Assist in providing regular reporting on the current status of the information security program for applicable committees of the board, Executive Committee, Operational Risk, and other applicable teams;
- Regularly conduct an audit of privileged and non-privileged access accounts on key business applications. Document and report exceptions in a timely fashion.
- Support security operations centre (SOC) and security event and incident management (SEIM) responsibilities, including level-1 response activities.
- Personal Effectiveness Maintain knowledge and skills in order to stay current on emerging threats and issues, trends and technology solutions.
- Program Coordination Participate in discussions or meetings with project team members to ensure security requirements and appropriate business application and access controls are included, and recommend the most effective methods for mitigating information security risks.
- Coordinate regulatory and other audit requests with applicable IT and business teams, as required.
- Risk Management Coordinate and assist with performing regular cyber / information security risk and control self-assessments (RCSAs) and Business Impact Assessments (BIAs), including developing applicable threat scenarios for key applications.
- Draft reports and review with stakeholders prior to final review and issuance by the Information Security Office.
- Review and evaluate business continuity and disaster recovery plans for all critical systems from a security perspective
- Assist in further developing and maintaining the cyber / information security risk management program and assessment process in order to track, maintain and report on risk and treatment activities by owners.

- Assist in providing risk metrics to measure the efficiency and effectiveness of the operation of security and of the program in order to improve and mature the security within the organization.
- Assist in defining security requirements for key projects and ensure that the requirements are evaluated and / or implemented by the project teams.
- Develop and maintain information security policies for CCS.
- Manage information security awareness and policy compliance of CCS' staff and members.
- Manage CCS' compliance activities such as internal and external audits.
- Develop remediation plans for findings coming out of the CCS compliance activities
- Track and report on remediation activities

Who are we looking for?

- Minimum of 5 years of experience in IT, preferably 3 years in a hands-on security, technical audit or public/private practice consulting
- Bachelor's degree in Computer Science preferred. Minimum 3 year diploma in Technology plus one or more industry security certifications such as CISSP, CRISC, CISM, CISA required. One or more relevant SANS and/or technical vendor/industry certification preferred
- Proficient knowledge of systems and application development, system integration methodologies, IT best practices, and information security.
- Proficient knowledge and understanding of technical and administrative controls for core / enterprise business systems.
- Proficient knowledge in information systems risk and controls of business applications
- Proficient knowledge and experience in risk assessing and identifying control strengths/weaknesses and opportunities for improvement of current/proposed business systems.
- Advanced knowledge of legislation and regulations affecting information security and the financial industry, BC PIPA / PIPEDA, and PCI-DSS. Experience with and knowledge of INTERAC, FICOM, and/or OSFI regulations would be an asset
- Well-versed in a wide range of technologies along with a solid grasp of the trends and direction for emerging technologies
- Familiar with security and compliance audits with some experience in assessing and auditing application controls
- Knowledge and experience with core or enterprise level business applications
- Experience and tenacity to seek out pertinent information from vendors and 3rd parties in their capabilities and their relative strengths and weaknesses in terms of security.
- Proficient knowledge in the application of ISO 27001/2, COBIT, and ITIL. Proficiency with NIST, SABSA, TOGAF, and other industry best practices would be an asset
- Member of ISACA or part of the local information security or assurance community would be an asset
- Excellent organizational skills and keen attention to detail
- Ability to set and manage priorities judiciously
- Excellent written and oral communication skills
- Excellent interpersonal skills and service orientation
- Ability to present ideas in business-friendly and user-friendly language
- Superior analytical, evaluative, and problem-solving abilities

Why join Coast Capital Savings?

We don't mean to toot our own horn, but...

- We improve Canadians' financial well-being through providing simple financial help.
- Employees do what's best for our members. Every day.
- We believe in being a great corporate citizen so we invest in our local communities by donating our time, money and expertise.
- Our employees take advantage of the many opportunities to grow their careers.
- Employees love having a cool place to work, which includes wearing their jeans on Fridays & Saturdays and being recognized with a virtual (and, at times, an actual) high-five.
- Our inspiring leaders help our employees develop their talents and encourage them to be their fabulous selves.
- We have a unique culture where we take our business seriously, but ourselves, not so much.
- In 2018, we earned double kudos by being named one of BC's Top Employers and one of Canada's Best Managed Companies – two of the nation's most coveted business awards, may we add. Extra exciting is the fact that we've been given the Best Managed award for 17 years in a row.

Does this position inspire you? If so, apply on-line today at Coast Capital Savings.

<https://www.coastcapitalsavings.com//Careers/>